



**PROFESSOR JAYASHANKAR TELANGANA STATE AGRICULTURAL UNIVERSITY  
ADMINISTRATIVE OFFICE : RAJENDRANAGAR : HYDERABAD – 500 030, TS.**

Advt. No.1/OP/A2/2019,

Dated:16.09.2019

Applications in the prescribed form along with the registration fee are invited from the eligible candidates for the following posts.

1. Director of Research
2. Director of Extension
3. Dean of P.G Studies
4. Dean of Student Affairs

Pay scale of Rs.1,44,200 – 2,18,200  
In Revised UGC Pay scales of 2016

The candidates should possess prescribed qualifications and experience as on the last date of submission of application i.e. 19.10.2019. Candidates applying more than one post are required to make separate applications for each of the post to which they are eligible.

The filled in application form along with D.D should reach the University on or before 19.10.2019 by 4.00 PM.

The details of qualifications, experience, other requirements, registration fee and conditions for the above posts can be seen at [www.pjtsau.edu.in](http://www.pjtsau.edu.in)

**S.SUDHEER KUMAR  
REGISTRAR**

**PROFESSOR JAYASHANKAR TELANGANA STATE AGRICULTURAL UNIVERSITY**  
**Administrative Office : Rajendranagar, Hyderabad – 500 030, T.S.**

**APPLICATION FORM FOR POSTS OF UNIVERSITY OFFICERS**

(Director of Research, Director of Extension, Dean of P.G Studies, Dean of Students Affairs)

(The application duly filled and complete in all respects should reach the REGISTRAR,  
PJ TSAU, Administrative Office, Rajendranagar, Hyderabad – 500030, T.S. on or before  
19.10.2019 at 4.00 PM. Attach separate sheets wherever necessary)

Post applied for: \_\_\_\_\_

Affix recent Passport  
Size Photograph

**A. GENERAL INFORMATION**

1. Name in full (in block letters) : \_\_\_\_\_
2. Father's name : \_\_\_\_\_
3. Date of birth : \_\_\_\_\_
4. Place of birth : \_\_\_\_\_
5. Gender (tick the appropriate box) : Male  Female
6. Present address (in block letters) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone : (O) \_\_\_\_\_ (R) \_\_\_\_\_  
(M) \_\_\_\_\_

Email : \_\_\_\_\_

7. Permanent address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Nationality : \_\_\_\_\_
9. Languages known  
(to read, write & speak ) : \_\_\_\_\_
10. Do you belong to SC/ST/BC? : \_\_\_\_\_  
( if so please specify)
11. Have you ever been prosecuted, : \_\_\_\_\_  
kept under detention or bound  
fined, convicted by court of law ?  
If so, please furnish the details thereof
12. Have you applied for any : \_\_\_\_\_  
other post in this University?  
If yes, indicate the posts applied for
13. Have you executed a bond to : \_\_\_\_\_  
serve your present organization ?  
If so mention the period of bond.
14. Particulars of Registration fee : D.D No. \_\_\_\_\_ Date: \_\_\_\_\_  
Amount: \_\_\_\_\_ Drawn on \_\_\_\_\_

### B. ACADEMIC & SERVICE RECORD

15. **Academic Qualifications \*** :  
(Bachelors Degree onwards)

Degree	Degree & Discipline	Institute / University	Year of passing	Major / Minor Fields	Class / Division / GPA	Rank / Medal / Award ( if any)
Bachelor's						
Master's						
Doctoral						

\* Please enclose certified xerox copies of the certificates

**16. Other qualifications \* :**

	Subject	Institute / University	Period		Remarks (if any)
			From Month/year	To Month/year	
(i) Postdoctoral Fellowship					
(ii) Visiting Scientist					
(iii) Additional Degree in related fields					

\* Please enclose certified xerox copies of the certificates

**17. Employment Record & Experience (Starting from Assistant Professor)**

Designation & Scale of Pay	Institution & place of posting	Nature of work*	Period		Duration (Month/year)
			From Month/Year	To Month/year	
Assistant Professor Cadre					
Associate Professor Cadre					
Professor Cadre					
<b>Managerial Service</b>					
Assoc. Director of Research / Associate Dean					
Head of Department / Research Station					
Others (DR, DE, Deans, Registrar, CoE & Admn. Services outside PJTSAU)					

Research / Teaching / Extension / Coordination / Administration

- Candidates possessing the experience outside PJTSAU have to get their experience certified by the competent authority
- The time spent for Ph.D studies during the employment period must be clearly indicated

**18. Service Experience in the Relevant Field**

- Number of years over the 20 year minimum required period of service \_\_\_\_\_ (years) \_\_\_\_\_ (months)
- Number of years over the 8 year minimum service as professor/equivalent \_\_\_\_\_ (years) \_\_\_\_\_ (months)
- National / International assignments on deputation \_\_\_\_\_ (years) \_\_\_\_\_ (months)

**C. ACHIEVEMENTS & THEIR IMPACT**

**19. Significant Achievements & their Socio-economic Impact**

Mention five most significant achievements in the relevant field along with their socio-economic impact – in 250 words supported by documents. Mention achievements in aspects under Research/Teaching/Extension (Attach separate sheets).

**20. Other research and academic activities**

(a) Human resource developed – (Trainer’s training; farmers’ training; development of farmers’ interest groups / commodity interest groups and development oriented SHGs)  
Number ( specify) \_\_\_\_\_

(b) Research Projects awarded through competitive research grant ( grant exceeding Rs.10 lakhs for a project period of 3-5 years)  
Number ( specify ) \_\_\_\_\_  
Grant ( range) \_\_\_\_\_

(c) PG students supervised (Ph.D & M.Sc. as major advisor / co-advisor.

Ph.D. (Major / Co-advisor) \_\_\_\_\_

M.Sc. (Major Advisor) \_\_\_\_\_

(d) Served as Chairman / Member of Research / Academic / Extension Councils; Review Committees / Task forces; Govt. Commissioned Missions; Consultant at national / international / state levels. ) Specify  
Number (specify) \_\_\_\_\_

## 21 Publications and IPRs

(a) Publications:

(i) Number of research papers published \*

- Number published in refereed journals (NAAS rating >3) \_\_\_\_\_
- Number published as first / communicating author \_\_\_\_\_
- Number published as other co-authors \_\_\_\_\_

(ii) Number of Research Reviews / Book Chapters \_\_\_\_\_

(iii) Books authored \_\_\_\_\_

(iv) Books / Proceedings edited \_\_\_\_\_

(v) Number of popular articles \_\_\_\_\_

English \_\_\_\_\_

Telugu \_\_\_\_\_

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- List 10 Best Publications of NAAS rating >3 in the relevant field (Enclose five sets of reprints)

(b) Patents and other IPRs including copy rights ( with documents in support of

Number ( specify ) \_\_\_\_\_

## 22. Recognitions and Awards

(Please list awards and recognitions received ( if any) )

- National Award – ( ICAR, CSIR, DST, DBT, Science Academies, ISCA, NG Foundation, etc ) \_\_\_\_\_
- State Award – (State government, University, NG Foundations, etc) \_\_\_\_\_
- Academy Fellowship – ( INSA, INAC – India, NAAS, INSc, APAS and other Professional Societies) \_\_\_\_\_
- International Recognition – ( FAO, UNO, CGIAR Institutes etc. ) \_\_\_\_\_

**23. Managerial capability / Leadership qualities** ( Elaborate your contributions on the following aspects):

- ( Institution building ( strengthening research / extension infrastructure facilities; Major R & D / Extension initiatives; Leadership to undertake coordinate / collaborative / network programmes; Resource generation – both from external and internal resources ; Budget utilization; Human resource development / management; pro-science, pro-scientist, pro-farmer mind set).

**24. Any aspect not mentioned above, which you think will strengthen your claim for this position** ( briefly in 10 lines)

**25. Documents to be enclosed**

1. Date of Birth Certificate
2. Academic Certificates
3. Service Certificates
4. Certificates of Recognition
5. 10 Best Publications in NAAS rated Journals in relevant field (5 sets)
6. Particulars of Demand Draft
7. Any other document of relevance

**CERTIFICATE**

I certify that all the above stated information is correct and complete to the best of my knowledge and belief. I am aware of any circumstances, which may impair my fitness of employment.

Place :

Date:

Signature of the candidate

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Applications of candidates outside PJTSAU should be necessarily forwarded by their controlling authority, failing which they will be rejected.

**FORWARDED BY**

Place:

Date:

Authorized Signatory,  
(with seal)

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## QUALIFICATIONS FOR UNIVERSITY OFFICERS POSTS

### DIRECTOR OF RESEARCH

#### Essential Qualifications

1. A Bachelor degree in First Class in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master's degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
4. An eminent Teacher or Scientist, having atleast 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which atleast 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching, research and extension education activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

#### Desirable

- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching-learning process; and engagement in academic activities as Office in-charge Academic Activities/PG Academic I/c.
- Minimum of 2 years' experience in the position of Associate Dean/Associate Director of Research/Dean at any College or Institute/Director of Institute.
- Proven record of engagement in initiation, formulation and execution of externally funded and Consultancy research projects as PI or Co-PI and seed production activities duly approved by the competent authority.
- Proven record of developing innovative extension education/research tools/techniques/methods/technology dissemination process/ literature/ course material etc.
- Proven record of engagement in extension activities like participatory technology development, organizing technology dissemination activities such as on-farm trails/demonstration, field day, diagnostic visits, focused group discussions, group meetings, Kisan Melas, organising capacity building activities such as trainings, development of ICT mediated innovative modules etc.
- Experience of guiding atleast five post graduate (M.Sc/Ph.D) students.

## **DIRECTOR OF EXTENSION**

### **Essential Qualifications**

1. A Bachelor degree in First Class in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master's degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
4. An eminent Teacher or Scientist, having atleast 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which atleast 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching, research and extension education activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

### **Desirable**

- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching-learning process; and engagement in academic activities as Office in-charge Academic Activities/PG Academic I/c.
- Minimum of 2 years' experience in the position of Associate Dean/Associate Director of Research/Dean at any College or Institute/Director of Institute.
- Proven record of engagement in initiation, formulation and execution of externally funded and Consultancy research projects as PI or Co-PI and seed production activities duly approved by the competent authority.
- Proven record of developing innovative extension education/research tools/techniques/methods/technology dissemination process/ literature/ course material etc.
- Proven record of engagement in extension activities like participatory technology development, organizing technology dissemination activities such as on-farm trails/demonstration, field day, diagnostic visits, focused group discussions, group meetings, Kisan Melas, organising capacity building activities such as trainings, development of ICT mediated innovative modules etc.
- Experience of guiding atleast five post graduate (M.Sc/Ph.D) students.

## **DEAN OF P.G STUDIES**

### **Essential Qualifications**

1. A Bachelor degree in First Class in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master's degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
4. An eminent Teacher or Scientist, having atleast 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which atleast 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching, research and extension education activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

### **Desirable**

- Contribution to educational innovation, design of new curricula and courses, and technology mediated teaching-learning process; and engagement in academic activities as Office in-charge Academic Activities/PG Academic I/c.
- Minimum of 2 years' experience in the position of Associate Dean/Associate Director of Research/Dean at any College or Institute/Director of Institute.
- Proven record of engagement in initiation, formulation and execution of externally funded and Consultancy research projects as PI or Co-PI and seed production activities duly approved by the competent authority.
- Proven record of developing innovative extension education/research tools/techniques/methods/technology dissemination process/ literature/ course material etc.
- Proven record of engagement in extension activities like participatory technology development, organizing technology dissemination activities such as on-farm trails/demonstration, field day, diagnostic visits, focused group discussions, group meetings, Kisan Melas, organising capacity building activities such as trainings, development of ICT mediated innovative modules etc.
- Experience of guiding atleast five post graduate (M.Sc/Ph.D) students.

## **DEAN OF STUDENT AFFAIRS**

### **Essential Qualifications**

1. A Bachelor degree in First Class in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University.
2. A Master's degree in any discipline of Agriculture Sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized University with First Class.
3. A Doctoral degree in any discipline of Agriculture sciences (includes Agricultural Engineering & Technology and Home Science) from a recognized university.
4. An eminent Teacher or Scientist, having atleast 20 years of experience in the field of Teaching or Research or Extension in Universities/Colleges, out of which atleast 8 years shall be in the cadre of regular Professor.
5. Evidence of Ten best publications in NAAS rated Journals in relevant field.
6. A minimum of 75% score as stipulated in the score card prescribed by the PJTSAU.
7. Ability to initiate, organize and coordinate teaching and student welfare activities.
8. He/She shall have a minimum of 2 years of leftover service as on the last date for submission of application
9. Unblemished record throughout the career.

### **Desirable**

- Proven consistent record of engagement in student related co-curricular activities (at UG/PG/Ph.D level) as Officer in-charge of Student Activities/Hostel warden/NSS/NCC/ Educational Tour Manager/ RAWEP/ Industry implant training/Experiential learning and placement activities; Community work etc for 3 years.
- Minimum of 2 years' experience in the position of Associate Dean/Dean at any College or 5 years' experience shall be in the position of Head of the Department.
- Experience of guiding atleast five post graduate (M.Sc/Ph.D) students.

## GENERAL CONDITIONS

1. The University reserves the right not to fill up all or any of the posts advertised.
2. A candidate can apply for any number of posts to which they are eligible. Separate application form should be submitted for each post.
3. The discipline to which the Ph.D degree belongs to shall be decided based on the research work carried out by the candidate for his/her degree.
4. For reckoning the required experience for the post, the experience in the concerned subject or disciplines in Teaching or Extension or Research shall only be considered as relevant experience.
5. Certified copies of degree or provisional certificates and marks sheet / transcripts should be enclosed to the application. The originals should be brought at the time of interview.
6. While filling up of the application
  - i) Under items No.15 & 16 (Meant for details of qualifications) the period of studies should be indicated clearly with date, month and year of joining and leaving studies. If any of the applicants did their M.Sc. or Ph.D. by research, it should be clearly indicated.
  - ii) Under item No. 17 (meant for employment record) the applicant should furnish the details of service rendered by the applicant in different cadres (i.e.) clearly, with date, month and year of appointment and scale of pay and pay drawn and also should indicate awarding of CAS/MERIT PROMOTIONS particulars clearly. The period of study during the service should be indicated clearly.
  - iii) Service rendered outside PJTSAU, if any, should be clearly indicated duly certified by the competent authority.
  - iv) Submit **5 sets of application** along with 10 best Research Publications in NAAS rated Journals in relevant field and other educational within the prescribed date.
7. Applicants working outside PJTSAU should send their applications through proper channel so as to reach the University within the prescribed date.
8. The in-service candidates of PJTSAU may send their advance copy of applications directly within the stipulated date and send another copy through proper channel duly certified by Heads of Stations for the information submitted in the application.

9. Applicants should appear for interview, when called, at their own cost.
10. The candidates appointed to the post of Director of Research, Director of Extension and Dean of PG Studies shall hold office for a period of **(5) five years** from the date of assumption of charge or till the date of retirement, whichever is earlier.
11. The candidates appointed to the post of Dean of Student Affairs shall hold office for a period of **(3) three years** from the date of assumption of charge or till the date of retirement, whichever is earlier.
12. The candidates appointed will be governed by PJTSAU (conditions of service) Regulations 1965 and such other conditions as may be prescribed by the University from time to time.

The University reserves the right not to fill all or any of the posts notified. Prescribed application form together with details of qualifications can be downloaded from the University Website ([www.pjtsau.edu.in](http://www.pjtsau.edu.in)). The completed application form in all respects (5 sets) along with Demand Draft for Rs.3000/- (Rs.1500/- for SC & ST candidates) towards registration fee drawn in favour of **COMPTROLLER, PJTSAU**, on any nationalized bank payable at **RAJENDRANAGAR, HYDERABAD** should reach THE REGISTRAR, Professor Jayashankar Telangana State Agricultural University, Administrative Office, Rajendranagar, Hyderabad – 500030, T.S. **on or before:19.10.2019 by 4.00PM.**

S.SUDHEER KUMAR  
REGISTRAR